



GUIDE FOR PARTICIPANTS

8-15 October 2023 | Grand Sheraton Istanbul Atasehir, Türkiye

OVERVIEW

WORLD NETWORK Program is led by KADEM and supported by TİKA (Turkish Cooperation and Coordination Agency), aiming to establish an international network in the fields of women's rights, leadership, and development, connecting women-led NGOs from Türkiye, Bosnia and Herzegovina, Malaysia, Ghana, and Palestine. The primary goal is to enhance the capacities of these NGOs operating in the mentioned regions, focusing on promoting women's rights, creating social awareness, and preventing human rights violations.

The program aims to bring together 15-20 participants from various women-oriented NGOs representing the 5 pilot countries. It will encompass training sessions, workshops, and cultural excursions, forming the basis for establishing and launching the network. Our ultimate vision is to expand this network by involving women-led NGOs from different parts of the world, fostering unity and collaboration.

VENUE

The program will be held at Sheraton Grand Istanbul Ataşehir Hotel.

The Sheraton Grand Istanbul Ataşehir is located in the heart of Ataşehir, an emerging residential and business center on the Asian side of Istanbul.

Address: Barbaros Mahallesi, Mor Sumbul Sokak, No: 1 Ataşehir Istanbul, Türkiye 34746

Phone: +90 216 547 00 00

Website:

<https://www.marriott.com/en-us/hotels/istgs-sheraton-grand-istanbul-atasehir/overview/>

Lunches, dinners, Turkish Coffee Talks and coffee breaks will all be held in the hotel. Necessary guidance will be given during the event.

During the program, there will be times for travel in Istanbul within the scope of outdoor trips and field visits on different days. Lunch and dinner during these activities will be served as part of the event.

PROGRAM

The program is being organized by the KADEM- The Women and Democracy Association and transfers sponsored by the TİKA- Turkish Cooperation and Coordination Agency. The Program will cover many talks, trainings and workshops on a variety of themes including women's studies and good examples – field visits about women works. Please find the tentative program in the attachment.

On October 9th, we will kick off with the network introduction, followed by an opportunity for participants to introduce themselves. We kindly request each of you to deliver a brief presentation (a total of 10 minutes) where you share about yourself, your respective NGOs, and your work. Please touch upon the general current status of women's rights in your country, covering various topics such as education and literacy rates, women's participation in politics, efforts to combat violence against women, women's participation in the workforce, women's entrepreneurship, and support systems. This will help us comprehensively understand each other and the challenges we face in our respective regions.

We recommend that you bring materials representing your NGO, such as brochures, flags, visibility materials, etc.

SOCIAL PROGRAM

In addition to the trainings, there will be social events as well. These include visits to the historical museums, palace, mosques, etc. Transport will be provided for all participants attending the social programs.

One evening of the program (likely on Friday evening), there will be a cultural night in the hotel's hall. Following dinner, the program will feature a representation of countries where participants are encouraged to bring traditional clothes, products, traditional sweets, etc., for an enjoyable cultural exchange among women.

As part of the cultural excursion, a tour of the historical peninsula on the European side is planned, requiring walking throughout Saturday. Weather permitting, an evening Bosphorus tour with dinner is also scheduled.

Please remember to bring clothing suitable for a day of walking and, for the Bosphorus tour in the evening, pack accordingly to stay warm.

OPENING & CERTIFICATE AWARD CEREMONY

The program will commence on Monday, the first day, with an opening speech by Assoc. Prof. Saliha Okur Gümrükçüoğlu, Chairwoman of the Executive Board of KADEM. This will be followed by a presentation introducing the network. On the last day of the program, Friday, certificates will be awarded to participants by Atty. Canan Sarı, Vice Chairwoman of the Executive Board of KADEM.

WORKING LANGUAGE AND DOCUMENTATION

The working language of the "WORLD Network" is English. All the documents will be presented in English as well.

ACCOMMODATION

Accommodation during the program will be in single rooms at Sheraton Grand Istanbul Ataşehir Hotel.

Registration will be taken upon arrival at the hotel and room cards will be handed over.

Breakfast, lunch and dinner are included.

Except for the facilities explicitly provided within the program, all other items, namely extras, will be covered by the participants themselves. This includes additional hotel services such as the minibar, room service, etc., and personal expenses incurred outside the program.

TRANSPORTATION TO SHERATON GRAND ISTANBUL ATASEHIR HOTEL

Your first arrival (from the airport to the hotel) and your last day departure (from the hotel to the airport) will be provided by a private vehicle within the scope of the program.

(The airport-hotel transfer support only covers transfers during the program dates, from October 8th to October 15th. Participants are required to arrange transfers for arrivals before the program or departures after its conclusion on their own.)

Transfers within the program, such as Wednesday's field visit and Saturday's cultural excursion, will be organized by us.

You will be able to spend personal time outside of the program period. Taxis are available for travel. Public transportation is also operating. Istanbul Card must be used for the rail system (metro, marmaray, metrobus, tram) and buses. You can find detailed information about Istanbul Card from the link www.istanbulkart.istanbul. Cash is used for Minibus(local bus) lines.

SAFETY AND SECURITY

Be aware of pickpockets, and careful for forget stuff and don't leave luggage untended (even at hotel) All participants to the programme should exercise caution while transiting in public areas as well as when using ATM machines or money exchange tellers. Spare credit cards, travel documents and valuable items must be kept in a secure place. Be careful not to become separated from the group during group outings/events.








GENERAL INFORMATION

Istanbul is located in northwestern Turkey, along the Sea of Marmara and the Bosphorus, surrounding the Golden Horn. Istanbul is an intercontinental city, and its section in Europe is called the European Side or Rumeli Shore, while the Asian section is called Anatolian Side or Asian Shore. One of the oldest cities in the world, Istanbul has been the capitol of the Roman Empire between the years 330-395, capitol of the Byzantine Empire between 395-1204 and 1261-1453, Latin Empire between the years of 1204-1261, and finally, Ottoman Empire between the years of 1453-1922. The city is Turkey's biggest city with its population of approximately 15 million.

Time zone in Turkiye is GMT +3

Currency: The currency in Turkiye is the Turkish Lira (TL).
1 USA Dollar= 27,41 TL / 1 Euro= 29,02 TL

Weather: Autumn in Turkey is a season in which tree leaves turn yellow and begin to fall, it rains occasionally, and is generally cloudy. During the program days, some days are expected to be sunny while some days are expected to be rainy.

8th Oct.	9th Oct.	10th Oct.	11th Oct.	12th Oct.	13th Oct.	14th Oct.
						
21° 17°	18° 12°	15° 11°	19° 16°	22° 14°	23° 16°	19° 15°

Electricity Supply: The electrical current in Turkey is 220 volts, 50 cycles alternating current (AC). Wall outlets take Continental style plugs with two round prongs.

Emergency Phone Numbers:

Health Emergency 112
Police Emergency 155
Gendarmerie Emergency 156

CONTACT INFORMATION

Please feel free to contact the Team:

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We look forward to seeing you at the event.